



JOB DESCRIPTION: 6-19-2018

Pathway Mission Statement

At its founding in 1961, Pathway was among the very few schools in the greater Philadelphia area designed exclusively for the learning disabled child, and unified the disciplines of psychology, psychiatry, medicine and social work with education. Since then, The Pathway School has increased the size of enrolment and staff who support the students, developed the vibrant learning environment located on a 12-acre campus in Jeffersonville, and solidified its reputation as a leader in innovative, quality programs and services for those who need a specialized education. Throughout all of its growth, the school's mission has remained the same: **to build academic, social, and life skills in students with special needs, to promote their success and independence after Pathway.**

Position: Licensed Social Worker

Position Schedule Full-time, Monday thru Friday
(7.5 hrs./day, 37.5 hrs./week)
School Year Schedule + 30-day Extended School Year Program
Salaried/Exempt

Department: Behavior Services Department

Relationship(s): This position reports to the Coordinator of Behavior Services

Function: Provides school-based counseling to students and consultation to families, staff, and community based professionals. Provides diagnostic services to students; contributes to IEPs and Re-evaluation Reports; participates in IEP meetings; provides crisis intervention; advocates for students' needs; serves as liaison between Pathway, families and community-based providers.

QUALIFICATIONS:

Education: Master's degree in social work from a recognized program. PA State License required.

Experience: At least 2 years' of experience providing direct counseling services to children, adolescents and/or young adults.

Experience in an educational setting is preferred.

Experience with students diagnosed with mental health disorders, including but not limited to Autism, Intellectual Disability, learning disabilities and disruptive mood disorders required.

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Skills:

- School-based counseling and/or behavioral health experience required.
- Demonstrated ability to work with students that have moderate to severe social-emotional and/or behavioral difficulties that impact on their ability to access their education.
- Experience with case management, including building and maintaining relationships with community-based mental and behavioral health providers.
- Working knowledge of special education IEP process; including contribution to and implementation of students' IEPs.
- Good working knowledge of Microsoft computer applications (Word, Outlook, Excel, PowerPoint).
- Training in evidence-based interventions and counseling techniques.

Core Competencies:

- Ability to Manage Change.
- Ability to Provide a High Level of Customer Service.
- Ability to Provide Professional Services to both internal and external customers in a collaborative/team environment.
- Ability to be Innovative and Creative.

Compliance Requirements:

- Must comply with Act 168 and submit a completed Sexual Misconduct Form.
- Must be able to obtain and maintain a satisfactory PA criminal background check, child abuse and FBI clearances.
- Must pass a drug test, as well as, a TB Test;
- Must be able and willing to drive and have a valid driver's license.

Physical Requirements: This position requires a high level of energy. Physical activities can include both sitting and standing for long periods of time; lifting, climbing, bending/stooping, grasping and pulling. Must have full range of motion in order to provide possible emergency care and/or administer effective/safe CPI techniques. This position requires walking and could include working in both an indoor environment as well as an outdoor environment (cold/hot).

Job Responsibilities:

- Provides direct individual counseling, group counseling, and crisis intervention for students.
- Provides consultation to the families of assigned students via on-campus appointments, telephone conferences, letters, and/or emails.

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- Communicates and collaborates with student's other team members (internal and external), and participates as an active member of a multidisciplinary team.
- Contributes information to students' IEPs and re-evaluation reports; determines need for and writes counseling IEP goals for the students on their caseloads; report progress on the IEP goals on a quarterly basis.
- Participates in interviewing potential students and families to determine if they are appropriate for placement at Pathway. Attends follow-up discussions with members of the admissions and education staff.
- Provides assessment information to families in regards to students' mental health needs.
- Makes recommendations to families when additional supports are needed outside the school environment to address current mental health needs.
- Keeps adequate and pertinent records (usually in summary form) of direct work with assigned students and families,
- Attends and participates in Departmental and other Staff Meetings.
- Represents the School at community and professional meetings, conferences, and conventions; participates in seminars and in-service training programs at Pathway.
- Any other duties, consistent with the functions of my department and job description qualified to perform.

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